



Porters Grange Primary School & Nursery

Part of the Portico Academy Trust

Principal Miss D. Henley

Vice Principal Mr M. Aggus

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PORTICO
ACADEMY TRUST

opening doors, unlocking potential

CEO - Mrs C. Woolf

7th July 2023

Dear Parents/Carers,

As you know we are holding our annual sports competition at Southchurch Park this year. I am writing today to you about the arrangements for the end of the event.

Sports afternoon will end at 3:00pm at which point you will be able to collect your child from their class teacher and leave for the day. **We will only let children go with a parent or a carer who is known to their teacher.** If your child has permission to go home alone, they will not be permitted to leave from the park and will instead return to school for a normal departure at 3:30pm unless you are there to take them with you.

When the sports finish, we ask that you wait until the class teacher has organized the children with all of their belongings. The teachers will then call the children forward one by one so that they can identify you and let them leave with you. This may take a little time so we ask that you are patient.

We are aware that some of you may have children in Nursery or Reception and assure that if you are slightly delayed at the park the children will be looked after at school until you pick them up.

Yours sincerely

Mr Kyndt

We are a **good** school in all areas

"The school's work to promote pupils' personal development and welfare is Outstanding"

